

RESERVATION FORM

(COMPANY NAME) _____

BOOTH SIZE / LOCATION

Halls 1-3:

Prime Areas International Pavilion

No. of Booth/s	Booth Size	PTAA Member	Booth Rates	Non-PTAA Member
_____	9 sqm (3m x 3m) Corner	P67,500.00		P84,150.00
_____	9 sqm (3m x 3m) Regular	P63,000.00		P79,200.00

International Pavilion

No. of Booth/s	Booth Size	PTAA Member	Non-PTAA Member
_____	9 sqm (3m x 3m) Corner Island	P45,000.00	P59,400.00
_____	9 sqm (3m x 3m) Regular Island	P40,000.00	P54,450.00
_____	9 sqm (3m x 3m) Corner Perimeter	P30,000.00	P39,600.00
_____	9 sqm (3m x 3m) Regular Perimeter	P27,000.00	P36,300.00

Domestic Pavilion

No. of Booth/s	Booth Size	PTAA Member	Non-PTAA Member
_____	9 sqm (3m x 3m) Corner Island	P30,000.00	P39,600.00
_____	9 sqm (3m x 3m) Regular Island	P27,000.00	P36,300.00

Merchandise

No. of Booth/s	Booth Size	PTAA Member	Non-PTAA Member
_____	9 sqm (3m x 3m) Corner Perimeter	P30,000.00	P39,600.00
_____	9 sqm (3m x 3m) Regular Perimeter	P27,000.00	P36,300.00

Food Concessionaire

No. of Booth/s	Booth Size	Booth Rates
_____	9 sqm (3m x 3m)	P16,500.00

MEMBERSHIP: _____ PTAA MEMBER _____ NON-PTAA MEMBER

TYPE OF COMPANY:

_____ Philippine-based Travel Agency	_____ Foreign NTO/Organization	_____ Airline
_____ Philippine-based Tour Operator	_____ Theme Park/Entertainment	_____ Hotel
_____ Foreign-based Travel Agency*	_____ Cruise Liner / Shipping	_____ Resorts
_____ Local Tourist Office/Organization	_____ Medical Tourism	Others: _____

NEW EXHIBITOR FOR TRAVEL AGENCY Pseudo Code _____ IATA _____

IMPORTANT:

Please take note that your preferred booth location will only be confirmed during booth selection, based on ORDER OF PRIORITIES as stated in the Booth Allocation and Selection Process.

Company Name: _____

Mailing Address: _____

Tel. No.: _____ **Fax No.:** _____

E-Mail: _____ **Website:** _____

Authorized Rep/Decision Maker: _____ **Designation:** _____

Signature: _____ **Date:** _____

Mobile No.: _____ **E-Mail:** _____

TTE Coordinator: _____ **Designation:** _____

Mobile No.: _____ **E-Mail:** _____

PHYSICAL BOOTH INCLUSIONS:

- White Wall Partition
- Needle punch carpet
- Convenience Outlet
- Fluorescent lighting
- Information Table
- Conference Chairs

Notes:

- *Qualified Exhibitors are as follows:*
 - Registered domestic travel agencies & tour operators which have been members of the PTAA in good standing at least six months prior to the actual date of TTE;
 - Airline & cruise liners, hotels, resorts, theme parks, travel products suppliers & tourism promotion organizations
 - National Tourist Offices / Organizations
 - Local Tourist Offices/ Organizations
 - Foreign-based Travel Agencies / Tour Operators
 - Allied Suppliers
 - Merchandisers and Food Pack Retailer
- *(Applicable to Travel and Tour Companies only) Only Regular members in (1) good standing prior to and during the exhibit and (2) which have been members for at least 6 months of the PTAA are allowed to join the exhibit.*
- *“Good standing” means that the Exhibitor must have no arrears in membership dues in all past years and must have renewed and paid its membership for 2021 on or before April 15, 2021 in order to participate in TTE2021. Non-renewal of membership for the year 2021 shall mean automatic disqualification to participate in TTE21 and forfeiture of all corresponding participation fees.*
- *Foreign-based travel agencies/tour operators shall only sell through participating PTAA Regular Members in good standing subject to the approval of the PTAA-TTEA. Foreign-based travel agencies/tour operators will not be allowed to sell directly to the consumers and the public.*

- An Exhibitor must have a minimum of two (2) booths in order to use the location at the very front of the exhibit halls, or the locations at the corners of the exhibit. In either case, the exhibitor must use special booth designs rather than the typical shell scheme booths design.
- (Applicable to NTO's and Airline) NTOs must have minimum of 6 booths in order to have their preferred national airlines join their pavilion. Airline exhibitors shall have a separate reservation form and Participation Agreement.
- (Applicable to LGUs and Travel Associations) LGUs and Travel Association may join subject to the approval of PTAA-TTEA. However travel and tour companies which are PTAA non-member, selling through these LGUs and Travel Agency, shall only be allowed to join subject to the following conditions:
 1. Not allowed to sell directly to consumers;
 2. May distribute flyers but should not show the package price;
 3. Should have at least one (1) booth allocation inside the pavilion;
- One (1) reservation form per company
- One (1) reservation form for group of companies may be accepted provided that the holding company can also show proof that listed companies are affiliates/subsidiaries.
 - Number of booths must be minimum of one (1) booth per company.
 - Participation must be limited to three (3) affiliates/subsidiaries per block.
 - Type of business must be related and common to each other.
 - Must have distinct dividing wall between the companies
- Withdrawal of participation after payment of deposit will result in forfeiture of said deposit.

PTAA-TTEA reserves the right to determine the location and number of booths for each applicant. Receipt of PTAA-TTEA of a duly-completed reservation form is non-binding and does not confirm participation in TRAVELTOUR EXPO 2021.

PTAA-TTEA also reserves the right to require supporting documents from applicants who wish to join TRAVELTOUR EXPO 2021.

DEADLINE TO SUBMIT RESERVATION FORM is on July 24, 2021. Reservation forms received after the said date will be on 2nd Priority for their selections. Reservation is on a FIRST COME FIRST SERVED basis.

Please note that a **down payment of P5,000.00/booth** on or before July 31, 2021 must be made to confirm participation.

Booth locations will be confirmed during the booth selection process on Date and Venue (**TBA**).

By affixing your signature to this Reservation Form, you confirm, understand and agree to the terms and conditions of participation in the TTE2021. You agree to all existing and additional exhibit rules and regulations to be issued by the Organizer and SMX at anytime as may be necessary for the orderly operation of the exhibition. You also agree that all interpretation of these rules and regulations by the Organizer shall be final. You also agree not to change your booth preference as indicated in this Reservation Form.

Please fax or email to PTAA SECRETARIAT OFFICE

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Kindly call the Secretariat to reconfirm receipt of your email.

Signature over Printed Name